

# Order Pocket

## Billing address

Company			
Street			
Postcode		Town/city	
VAT number		Telephone	
Email			

EU countries: If your company does not have a valid VAT ID number, you will receive an invoice with Austrian VAT.  
Our invoices are sent by email.

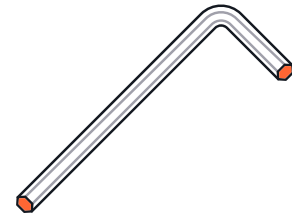
## Binding order\*

### Pocket

For small teams or initial projects: collaborate flexibly and create content yourself.

**15 digital plans (active)** per user

Excellent support – personalised and available around the clock



#### That's included:

- Traceable documentation using pins
- Extensive pin features
- Collaboration using tasks (task management)
- Non-deletable content for traceability
- Unlimited revision plans
- Offline work on mobile devices
- Standard report templates
- Unlimited projects, storage & reports

We will order  users

#### Payment method and term:

monthly	€ 25 per user/month
annually	€ 264 per user/year

All prices in € excl. statutory VAT - Valid from 01.07.2024  
\*See also reverse side

## Details

We would like to receive the invoice by post  
(cost per shipment € 3 including processing fee).

I have read and understood the General Terms and Conditions and Privacy Policy of docu tools GmbH.

We would like to receive information about docu tools software (newsletter, etc.).

PLACE, DATE

COMPANY SIGNATURE (STAMP, SIGNATURE)



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FN 531024v  
Commercial Court of Vienna

Erste Bank AG  
IBAN AT62 2011 1842 4420 9600  
BIC GIBAATWWXXX

**Licensee**

Ms/Mr, Title

First name

Position

Email

Surname

Telephone

**Contact person:** other (e.g. technical, commercial)

Ms/Mr, Title

First name




Position

Email

Surname

Telephone

**Training courses**

-  Self-study via our YouTube channel – free of charge
-  Online training – € 90/h
-  On-site training – € 120/h (plus travel expenses)

**Recommendation****Yes, docu tools was recommended to me.** If so, by whom?

First name

Surname

Company

**Notes****Information**

Please note that the following provisions regarding the term and notice period for your software licence agreement apply to your binding order:

- When ordering docu tools software on a monthly basis, the customer may terminate the licence agreement with docutools GmbH in writing with one calendar week's notice to the next contract date. The contract date is the date on which the order is signed, which is extended month by month.
- When ordering docu tools software on an annual basis, i.e. with a minimum term of one year, the customer cannot terminate the software usage agreement with docu tools GmbH within this minimum term and is obliged to pay the usage fee for the entire minimum term. The contract date is the date of signature of the order, which is renewed annually. If the software usage agreement with docu tools GmbH is not terminated in writing with two calendar weeks' notice to the next contract date, it shall be extended for another year.

Termination shall be effected by sending an email to [sales@docu-tools.com](mailto:sales@docu-tools.com), stating the intention to terminate the usage agreement.

