

## Order docu tools

### Billing address

Company			
Street			
Postcode		City	
VAT ID		Phone	
E-mail			

Our invoices are sent by e-mail

EU-Countries: If you are unable to provide a VAT ID you will receive an invoice including 20% Austrian sales tax. Non-EU-Countries: You will receive an invoice with 0% Reverse charge tax, passing the tax liability to the person to whom the services are provided

### Binding order\*

We order  user(s)



pocket tool



combo tool



multi tool

Contract period and payment method:

	15 plans/ user	45 plans/ user	150 plans/ user
monthly	25€ per user/month	79€ per user/month	109 € per user/month
annually	264€ per user/year	828€ per user/year	1188€ per user/year

\*Please note back

All prices in €, excl. tax, valid from 01.07.2024

### Addon - for multi tool only

s package

m package

l package

xl package

<b>+ 20 Plans</b> per user in the organization  10€ per user/month	<b>+ 60 Plans</b> per user in the organization  25€ per user/month	<b>+ 120 Plans</b> per user in the organization  50€ per user/month	<b>+ 200 Plans</b> per user in the organization  80€ per user/month
---	---	--	--

Note: The selected extension package is billed at the same interval as the licenses.

### Details

We want to receive the invoice by mail.  
(service charge of € 3,00 applies to each mailing)

GTC and data protection guideline of docu tools GmbH read and acknowledged.

We would like to receive information about the docu tools software (newsletter, etc.).

DATE, CITY

AUTHORIZED SIGNATURE AND OFFICIAL COMPANY STAMP



docu tools GmbH  
Am Tabor 36  
1020 Wien

+43 1 890 32 27  
office@docu-tools.com  
www.docu-tools.com

VAT/UID ATU75458238  
FN 531024v  
Handelsgericht Wien

Erste Bank AG  
IBAN AT62 2011 1842 4420 9600  
BIC GIBAATWWXXX

**Contact person:** main licence user/organisation owner

Ms/Mrs/Mr, title

First name

Position

E-Mail

Last name

Phone

**Contact person:** other (e.g. administrative, technical operations)

Ms/Mrs/Mr, title

First name

Position

E-Mail

Last name

Phone

**Training**

- 📍 Self-study via our YouTube channel – free
- 📍 Online training – € 90,-/h
- 📍 On-site training – € 120,-/h (plus travel expenses)

**Annotations****Note**

Please note the following regulations for the contract period and notice period that will apply to your binding order:

- Upon ordering the docu tools software on a monthly basis the contract can be terminated in writing at any time up to 7 calendar days before the next due date. Due date is the day of month on which this order was signed and which repeats monthly.
- Upon ordering the docu tools software on an annual basis, i.e. with a minimum contract period of one year, the contract cannot be terminated within this period and the annual fee is due accordingly. Due date is the day of the year the contract was first signed. The contract automatically renews for another year unless the contract is terminated in written form latest two calendar weeks before that date.

The letter of cancellation has to be sent to [sales@docu-tools.com](mailto:sales@docu-tools.com).

